



School Year Assistant Instructor

To qualify for a School Year AI position, you must:

- ✓ Be at least 16 years old & interested in empowering adolescent girls
- ✓ Be a GirlVentures multi-day program Alumnae (preferably the program you hope to AI)
- ✓ Desire to learn about program management & willing to work hard

Assistant Instructor Duties:

Support aspects of running a program, including but not limited to:

- ▶ Being present during all program time
- ▶ Planning and facilitating curriculum, as appropriate
- ▶ Organizing & maintaining gear and materials
- ▶ Making follow up phone calls to partners, participants, and program manager
- ▶ Tidying up program space following each session

Reports directly to the Program Manager

Benefits & Compensation: Part time work starting at \$9.79/hr * Rolling Application Deadlines

To Apply: Fax this form back to Sarah H. at 415.861.3464 (or scan and email to sarah@girlventures.org)

Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Date of birth: _____ Grade: _____ School: _____

Home Phone: _____ Cell Phone: _____

Which School-Year Program would you like to AI for: _____

1. Why you are interested in this position?
2. What 3 strengths would you bring to this position?
3. How would your friends & family describe you?
4. Have you looked at the program dates online? Do you foresee any conflicts?
5. Do you have previous work experience?
(No experience is necessary)